

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**Notice FLP- 767**

2-FLP

**For:** State and County Offices**Guaranteed Lender Webinar on Common Topics****Approved by:** Acting Deputy Administrator, Farm Loan Programs**1 Overview****A Background**

The Loan Making Division, Guaranteed Loan Branch will conduct online webinar sessions on several guaranteed loan making and servicing topics that are common sources of questions from lenders. The purpose of the webinar is to provide lenders with an overview of several common loan making and servicing topics and explain how those would apply to their potential loan scenarios. The webinar is **not** mandatory, but it is highly recommended for all FSA guaranteed lenders as well as FSA staff with loan approval authority.

**B Purpose**

This notice provides:

- details about course content and intended audience
- online webinar session registration instructions
- State Office and participant actions.

**C Contact**

If there are questions about this notice:

- lenders may contact their local County Office or State Office
- County Offices shall contact their State Office
- State Offices shall contact Matt Henderson, LMD, Guaranteed Loan Branch, by either of the following:
  - by email to **matthew.henderson2@wdc.usda.gov**
  - by telephone at 202-720-5847.

Disposal Date	Distribution
October 1, 2017	State Offices; State Offices relay to County Offices
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### 2 Course Description and Intended Audience

#### A Guaranteed Lender Webinar on Common Topics

This online webinar will inform guaranteed lenders about:

- several common guaranteed loan making and servicing topics that lenders commonly have questions about
- how FSA's policies and/or regulations regarding those topics can affect the lenders' potential loan scenarios.

### 3 Online Webinar Registration

#### A Registering for a Webinar Session

Each webinar session is limited to 245 participants. Registration will be on a first come, first served basis.

Viewing the webinar sessions in groups is encouraged, if possible. If participants are viewing in groups, only one (1) person in the group should register for the webinar.

Participants may register for one of the webinar sessions listed below:

- Session 1, Tuesday August 1, 2017 at 2:00 PM-3:00 PM Eastern time  
<https://join.onstreammedia.com/register/63276668/guaranteedcommontopics1>
- Session 2, Wednesday August 2, 2017 at 10:00 AM-11:00 AM Eastern time  
<https://join.onstreammedia.com/register/63276668/guaranteedcommontopics2>
- Session 3, Thursday August 3, 2017 at 2:00 PM-3:00 PM Eastern time  
<https://join.onstreammedia.com/register/63276668/guaranteedcommontopics3>
- Session 4, Tuesday August 8, 2017 at 10:00 AM-11:00 AM Eastern time  
<https://join.onstreammedia.com/register/63276668/guaranteedcommontopics4>
- Session 5, Wednesday August 9, 2017 at 2:00 PM-3:00 PM Eastern time  
<https://join.onstreammedia.com/register/63276668/guaranteedcommontopics5>
- Session 6, Thursday August 10, 2017 at 10:00 AM-11:00 AM Eastern time  
<https://join.onstreammedia.com/register/63276668/guaranteedcommontopics6>

Additional sessions may be added later if the demand warrants it.

**Note:** If clicking on the link does not work, copy and paste the link into your web browser.

**3      Online Webinar Registration (Continued)**

**B    After Registration**

Prior to the webinar, registered participants will receive an email from “Onstream Invitation” <noreply\_webinars@onstreamwebinars.com> which will contain a link to join the presentation at the date and time the participant chose. Participants **must** save this email to ensure they are able to join the webinar at the scheduled date and time.

Audio for the presentation will be delivered via a teleconference phone line. The teleconference number and passcode will be provided in the email that participants receive after they register. When joining the meeting, the system may ask the user to allow access to webcams and microphones. Participants should **not** allow access to webcams and microphones since they will not be used for the webinar.

**C    Improving Online Webinar Performance**

Due to the large number of employees participating in the webinar sessions, viewing may be improved by minimizing or eliminating other network activities during the scheduled time for the webinar session.

**4      Action**

**A    State Office Action**

The National Office will distribute this notice to guaranteed lenders via GovDelivery. State Office action is detailed below.

State Offices shall:

- distribute this notice to guaranteed lenders in their state
- ensure that all FSA employees with loan approval authority have reviewed this notice and are available for the webinar, if requested
- remind all guaranteed lenders in their state about the webinar and encourage them to attend.